



Wesley House

The Methodist College in Cambridge since 1921

Resourcing Wesleyan scholarship for the transformation of church and world

WESLEY HOUSE, CAMBRIDGE Appointment of Editor for the *Holiness* Journal

Holiness is an international theological journal of Wesleyan theology that aims to resource the global Wesleyan/Methodist family for the transformation of church and world.

(www.sciendo.com/journal/HOLINESS; www.wesley.cam.ac.uk/holiness.)

Launched at Pentecost, 2014 Holiness is owned by Wesley House Cambridge, with editorial responsibility delegated to an international and independent editorial board. It is published twice a year online, offering free access to its readership. It contains peer-reviewed articles, shorter articles of a theological and devotional nature, poetry and book reviews. The journal aims to promote global conversation between scholars and practitioners particularly in the areas of Wesley House's own work in Global Wesleyan Theology, Leadership and Ministry Development, and Faith in Public Life.

At this exciting time of global theological engagement, the Trustees of Wesley House, Cambridge are seeking to appoint a permanent, part-time editor from September 2022, in succession to the Revd Dr Richard Clutterbuck. The new editor will be expected to work with the editorial board to develop the global authorship and readership of the journal and to encourage Wesley House's research students and other new scholars to share the fruits of their study through publication.

We are now looking for our next editor for an autumn start. This is a freelance position, working remotely. Issues are expected to take c. 100-150 hours of editorial time and a fee of £3,000 per published issue is offered.

A job description and person specification are attached.

Applicants are invited to submit a letter of application along with a *curriculum vitae*, which should include the names of two referees who must be able to comment on their professional work, indicating whether their referees can be contacted prior to interview. Applications should be emailed to office@wesley.cam.ac.uk by the end of 12 June 2022. Interviews will be held on 7 July.

JOB DESCRIPTION

The Editor is responsible for all aspects of publishing *Holiness*, the online journal of Wesley House, twice each year. The journal is currently produced in collaboration with Sciendo, our digital publisher, and is published on their website to which the Wesley House site provides a link.

This task involves:

- Acting under the direction of the editorial board concerning editorial policy, publication processes and the strategic development of the journal;
- Active collaboration with the Assistant Editor, Book Reviews Editor, representatives of the production team at Sciendo and College staff;
- Extending the reach of the journal through networking, social media and soliciting sponsorship;
- Networking, inviting, commissioning and receiving articles and other contributions from scholars in Britain and around the world, who can address the focus and meet the standards of the journal;
- Identifying and inviting suitable peer reviewers and ensuring that anonymity is observed;
- Managing the submission, review and editing of submitted articles, with the aid of the Editorial Management System, and communicating with authors on the possibility of publication and any revisions that may be necessary.
- Suggesting editorial improvements for shorter contributions and declining submissions when necessary;
- Drafting an editorial for each issue;
- Setting realistic lead times for the creation of each issue and ensuring that deadlines are maintained;
- Ensuring legal compliance (e.g. copyright licences, contributor's publishing agreements);
- Arranging for the photocopying of archive copies of each volume;
- Servicing meetings of the editorial board (usually three each year);
- Assisting the chair of the editorial board in preparing an annual report on the journal to the board of trustees of Wesley House.

PERSON SPECIFICATION

Essential	Desirable
Qualifications	
<ul style="list-style-type: none"> • Theology Degree 	<ul style="list-style-type: none"> • A Higher degree

Experience	
<ul style="list-style-type: none"> • Editing for publication 	<ul style="list-style-type: none"> • Regular journal publishing
<ul style="list-style-type: none"> • Project management 	<ul style="list-style-type: none"> • Familiarity with editorial management software
<ul style="list-style-type: none"> • Servicing a senior committee/working with a Board 	<ul style="list-style-type: none"> • Working with digital publishers
<ul style="list-style-type: none"> • Working effectively with freelance contractors/contributors 	<ul style="list-style-type: none"> • Experience of effective remote working

Skills
<ul style="list-style-type: none"> • Ability to help others write well and improve their academic drafts
<ul style="list-style-type: none"> • Ability to draft concise, readable editorials
<ul style="list-style-type: none"> • Excellent intercultural communication skills
<ul style="list-style-type: none"> • Excellent project planning and control of deadlines

Special Qualities	
<ul style="list-style-type: none"> • Tactful but firm with writers and publishers 	<ul style="list-style-type: none"> • Relevant networks amongst scholars and potential readers
<ul style="list-style-type: none"> • Collaborative, team approach 	<ul style="list-style-type: none"> • Personality credibility as a scholar
<ul style="list-style-type: none"> • Ability to be pro-active and self starting 	
<ul style="list-style-type: none"> • Commitment to the ethos of Wesley House Cambridge and the focus of the Journal 	
<ul style="list-style-type: none"> • Understanding of online journals and commitment to learning the software 	
<ul style="list-style-type: none"> • Willingness to engage on social media to build the profile of the journal 	

About Wesley House

Wesley House is an independent trust, founded to be a Christian community of study and prayer in the Wesleyan tradition in the university city of Cambridge. We maintain an open, inclusive ethos in which we encourage mutual respect and open dialogue. We uphold academic freedoms.

Founded in 1921 the college is an official house of residence of the University of Cambridge and a founder member (50 years ago) of the [Cambridge Theological Federation](#) which has 12 member institutes comprising Anglican, Lutheran, Methodist, Orthodox, Roman Catholic and Reformed members, and the following specialist institutes: Cambridge Centre for Christianity worldwide, The Faraday Institute, The Kirby Laing Centre, The Woolf Institute. Through the CTF we offer research and taught degrees in partnership with the University of Cambridge and Anglia Ruskin University. Wesley House is also one of eleven global hubs of the [General Board of Higher Education and Ministry of the United Methodist Church](#) that support pan-Methodist working on education, leadership and development across the world.

Our vision is to be a globally significant resource for leadership and scholarship in the Wesleyan tradition for the sake of the flourishing of the church and the world.

In a polarising political, social and economic climate we believe that the Wesleyan tradition has wisdom to share through its holding together in creative tension of many seeming opposites. In response to God's reconciling work Wesley House is committed to bringing people into conversation and into community with each other and with God, for the sake of the flourishing of the whole earth.

Our ethos

In our activities and the running of our facilities we seek to hold in creative tension....

- Prayerfulness and critical questioning
- Our Wesleyan roots and open engagement with others
- Academic rigour and practical effectiveness
- Institutional memory and prophetic vision
- Freedom to think and respect for difference
- The local and the global
- Responsiveness to needs and careful stewardship of resources
- Support for learning and encouragement of independent work
- The concerns and interests of the various overlapping communities that form Wesley House

We seek to nurture working, worshipping, residential and learning communities and partnerships that invite:

- fairness and respect
- open communication
- depth of engagement
- realism and creativity
- kindness and generosity
- mutual support and accountability
- naming and learning from our mistakes

Our work: we teach, consult, research, supervise research, and offer professional training in the areas of Global Wesleyan Theology; Leadership and Ministry Development; and Faith in Public Life. We work with partner institutions on five continents and with cohorts of students from all over the world. We also welcome sabbatical visitors and cohorts of students for short periods of study. We see ourselves as a community of communities with cohorts of students working in Kenya, Zimbabwe, in the USA, online and in Cambridge. 90% of our students are remote/part time/part resident learners.

Our students: we are blessed with a diverse student body: 36% from Africa, 28% from the UK, 23% from North America and 13% from Asia, continental Europe and South America. We currently have 30+ research students (PhD; DProf; MPhil) and 20 taught students (MA; DTM; GradDip) enrolled on programmes validated through the Cambridge Theological Federation. In addition we co-teach a DMin programme with [Wesley Theological Seminary, Washington DC](#) and a Post Graduate Diploma in Church Leadership with Kenya Methodist University. Last year we trained 70+ people as pastoral supervisors in the UK and in the USA, and engaged with a larger circle of people around the world in webinars and informal courses. We encourage our students and wider community to read and write for the *Holiness* Journal and make use of its articles to support their work with local churches and communities.

Our staff: We are a dynamic intercultural staff team with a can-do attitude, looking to help the college combine memory and imagination to serve a fast changing church and world. We currently have 5 contracted academic staff (4.2 FTE) supported by a team of research fellows and external supervisors, plus 3 administrative staff (3 FTE). The Principal, one additional staff member and one Trustee sit ex officio on the editorial board of *Holiness*. All academic staff are engaged in recommending books for review to the journal.

Our future: the college has recently refurbished/built premises on Jesus Lane that house a small intercultural resident community of staff and students (up to 20). In the last few years we have attracted grant funding of over £3m. As we celebrate the centenary of the college we are excited about the contribution that the college can make to a world in need of leaders who put love of God and neighbour at the heart of their work.