



# Wesley House

The Methodist College in Cambridge since 1921

*Resourcing Wesleyan leadership and scholarship for the transformation of church and world*

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## WESLEY HOUSE, CAMBRIDGE Senior Tutor in Theology

The Wesley House Trustee/Directors are seeking to appoint a Senior Tutor in Theology from 1 September 2024. Applications are invited from experienced scholars and research supervisors who have the relevant skills and expertise to support international students working on a range of theological projects and to teach in the field of Methodist spirituality and theology.

This is a permanent role. It may be Cambridge-based or remote with periods of residence at Wesley House. It may be possible to split the role and applications are welcome for job share or part time working. The successful applicant(s) will:

- 1 Supervise up to a maximum of 8 FTE doctoral students.
- 2 Maintain and develop the profile of Wesley House as a global Methodist educational provider through teaching, research, publications and network development.
- 3 Act as Programme Director for taught students (Masters and Diploma).
- 4 Take a share in the leadership of the worshipping and community life of the college.

Further details are available at [www.wesley.cam.ac.uk/tutor](http://www.wesley.cam.ac.uk/tutor).

### Applications

Applicants are asked to submit a full CV together with a letter of application that provides evidence of relevant experience, achievements and commitments in relation to the job description and the person specification. Applications should be sent to [office@wesley.cam.ac.uk](mailto:office@wesley.cam.ac.uk) arriving by 9am (UK time) on Monday 15 April 2024.

First interviews will be via zoom on Friday 26<sup>th</sup> April 2024 and second interviews on 30<sup>th</sup>-31<sup>st</sup> May 2024 in person in Cambridge UK. Accommodation will be provided for those invited to second interview for the night of 30<sup>th</sup> May.

## About Wesley House

Wesley House Cambridge, founded in 1921, is an academic institution within the [Cambridge Theological Federation](#). It is an independent charity, founded to be a Christian community of study and prayer in the Wesleyan tradition in the university city of Cambridge. We maintain an open, inclusive ethos in which we encourage mutual respect and open dialogue. We uphold academic freedoms.

Our heritage is Methodist/Wesleyan and our reach is global. Our mission is education that is informed by research and prayer and that issues in professional development of various kinds for church and community leaders as researchers, teachers and leaders. We publish an online peer-reviewed journal, [Holiness](#). Our key institutional partners are, in Britain, the University of Cambridge and Anglia Ruskin University (ARU); in Africa, Africa University and Kenya Methodist University; in the United States, The Candler School of Theology, LeaderWise and Wesley Theological Seminary. We also act as a Hub for the United Methodist Church's Board of Higher Education and Ministry through which we are networked with partners in Africa, Asia, Europe and North and South America. We are members of the Methodist Theological Schools in Europe (MTSE), the Methodist Studies Seminar (in the UK) and the International Association of Methodist Schools, Colleges and Universities.

Overall we have more than 60 students on registered degree programmes (mostly MA and PhD/DProf) who work remotely from their own settings as leaders, educators and clergy. Our current student body is drawn from Cameroon, China, Ghana, Ireland, Kenya, Liberia, Malaysia, Singapore, South Africa, United Kingdom, United States and Zimbabwe. Many are Methodists but we also welcome students of other denominations wanting to engage with our programmes and ethos. In addition we usually have about 100 people studying on professional development programmes at any one time. These students are drawn from a wide range of denominations and professional backgrounds including Roman Catholic, Anglican, Presbyterian, Salvationist, Reformed and Pentecostal churches.

We have a small physical footprint on [Jesus Lane](#) in [Cambridge](#) itself where a small international community of full time resident students, visiting scholars and resident staff work and pray together. Residential students are either studying for PhDs through ARU or for the Diploma in Theology for Ministry (DTM) through the University of Cambridge. We are moving from a largely residential model of working to intensive blocks of in person time for staff and student cohorts sustained by regular patterns of digital meetings, covenant groups and seminars.

Our Board of Directors is proactive in planning the future of the college and excited about the contribution that the college can make to a world in need of leaders who put love of God and neighbour at the heart of their work. We are a dynamic, intercultural group of people with a can-do attitude, looking to help the college combine memory and imagination to serve a fast changing church and world. In the last few years we have attracted grant funding of over £2.5m to support our doctoral programmes and our staff are active in seeking future grant funding to support research and teaching, including through the creation of an endowment for the college.

## Ethos

**Our vision** is to be a globally significant resource for leadership and scholarship in the Wesleyan tradition for the sake of the flourishing of the church and the world.

In a polarising political, social and economic climate we believe that the Wesleyan tradition has wisdom to share through its holding together in creative tension of many seeming opposites. In response to God's reconciling work Wesley House is committed to bringing people into conversation and into community with each other and with God, for the sake of the flourishing of the whole earth.

### Our ethos

In our activities and the running of our facilities we seek to hold in creative tension:

- Prayerfulness and critical questioning
- Our Wesleyan roots and open engagement with others
- Academic rigour and practical effectiveness
- Institutional memory and prophetic vision
- Freedom to think and respect for difference
- The local and the global
- Responsiveness to needs and careful stewardship of resources
- Support for learning and encouragement of independent work
- The concerns and interests of the various overlapping communities that form Wesley House

We seek to nurture working, worshipping, residential and learning communities and partnerships that invite:

- fairness and respect
- open communication
- depth of engagement
- realism and creativity
- kindness and generosity
- mutual support and accountability
- naming and learning from our mistakes

## The Staff Team

The postholder will be a member of the core Wesley House academic staff team. Our core staff team includes the Principal, the Vice Principal, the Director of Research, the Director of Reflective Pastoral Supervision and a post-doctoral researcher together with the Business Director and the Academic Administrator. We are from Brazil, New Zealand, the USA and Britain. There is a much wider international team of academic supervisors and reflective pastoral supervisors with whom we work remotely. The team and our student body keeps in touch with regular worship; hybrid staff meetings; staff weeks in person and other zoom meetings and in person gatherings as required.

This post could be Cambridge-based or remote-based but would require some travel to Cambridge for intensive in person work (e.g. 2-3 weeks four times each year) and some travel to maintain networks and teach both in the UK and overseas.

## Job Description: Senior Tutor

Responsible to: Principal of Wesley House

Relationships & Contacts: Wesley House staff and students  
Global partners, funders, and members of networks  
WH Academic Committee  
Designated WH research students and co-supervisors  
Staff and students of the Cambridge Theological Federation

**Purpose of role:** to teach and supervise research students of Wesley House and to develop the worldwide networks of the college as a Methodist theological education provider.

- 1. Undertake a full teaching load of doctoral supervision up to a maximum of 8FTE students and a maximum of 15 students in total (50%)**

Wesley House currently has 44 research students. A part time Director of Research and a full time academic administrator support this work. This post-holder will be a key first supervisor on the team, taking on a full supervision load. A willingness to supervise as part of an intercultural team will be essential. Specialisms in decolonial theology, contextual theology, Methodist theology and research methods will be the most relevant though others may also be useful. This postholder will also take a share in the assessment of students from across the Cambridge Theological Federation at designated progression points in their doctoral journeys (annual monitoring; confirmation of registration; mock vivas; internal examining).

## **2. Develop and maintain the profile of Wesley House as a global provider of Methodist/Wesleyan theological education (20%)**

Wesley House has developed a reputation as a global provider of Methodist/Wesleyan theological education over the last decade. This postholder will be responsible for developing and maintaining Methodist/Wesleyan theological networks through:

- Being the academic officer responsible for representing and fulfilling Wesley House's role within the World Parish Webinar; the Methodist Studies Seminar; Methodist Theological Schools in Europe, the World Methodist Council, the Methodist Recorder and any other relevant networks.
- Researching and publishing.
- Teaching relevant modules on the validated courses of the college and supervising the dissertations of CTF masters and diploma students with their field of expertise.
- Developing the profile of Wesley House through organising public seminars, lectures, online courses and developing partnerships in line with an agreed strategy.
- Seeking funding to support this work.
- Travelling to teach for Wesley House's partners either within Britain or overseas.
- Membership of the Holiness Journal Board.

## **3. Act as Programme Director for Taught Programmes (15%)**

As members of both the Anglia Ruskin University and University of Cambridge oversight groups within the Cambridge Theological Federation Wesley House shares in the academic administration of these programmes.

The postholder will take the lead for Wesley House in academic matters concerning taught students and act as the CTF Co-ordinator for the MA in Chaplaincy and Pastoral Care (ARU) with support from the Academic Administrator of the college and the staff of the Cambridge Theological Federation.

- Pro-actively recruit new students to taught programmes of the CTF (MA and DTM).
- Direct the Studies of Wesley House students on these programmes.
- Oversee the formational and placement aspects of Wesley House student programmes, and any reporting required on those who are in initial formation for ordained ministry or who are sponsored for their studies by third party funders.
- Organise appropriate learning support for Wesley House students on taught programmes.
- Co-ordinate the MA track in Chaplaincy and Pastoral Care.
- Act as partnership co-ordinator with institutions who send study abroad students to Wesley House, including those with whom we have Doctor of Ministry programmes.

## **4. Take a share in the running of the college (15%)**

The college is a worshipping community that values Christian and academic formation in community. Many of our students and some of our staff live and work remotely. The postholder will be expected to share in the leadership of these aspects of college life, remotely and in person including:

- Leading worship and facilitating online covenant/tutorial groups
- Student support
- Academic administration

### **Routine Meetings**

- WH All Staff meeting (weekly).
- WH academic staff meetings, (two per term) for staff development, monitoring of student progress and discussion of community life and ethos.
- WH Academic Committee.
- Management meetings – usually monthly with the Principal to set and monitor SMART goals and consult on work and wellbeing.

Other duties may be negotiated with the Principal that fall within the range of this role as described.

## Person Specification

Attributes	Essential	Desirable
<b>Relevant Experience</b>	<ul style="list-style-type: none"> <li>○ Teaching in formal academic settings</li> <li>○ Supervising doctoral students</li> <li>○ A track record of publication in relevant fields</li> <li>○ Intercultural experience</li> </ul>	<ul style="list-style-type: none"> <li>○ Experience of global partnerships/supervision relationships</li> <li>○ Online teaching/supervising experience</li> <li>○ Successful supervision to completion of at least one doctoral student</li> <li>○ Experience of academic administration</li> </ul>
<b>Education and Training</b>	<ul style="list-style-type: none"> <li>○ Doctoral degree in theology or a related discipline</li> </ul>	<ul style="list-style-type: none"> <li>○ Qualification in teaching or adult education</li> </ul>
<b>Special knowledge &amp; skills</b>	<ul style="list-style-type: none"> <li>○ Familiarity with the Wesleyan tradition</li> <li>○ Excellent interpersonal, oral and written communication and presentation skills</li> <li>○ Skill in working inter-culturally</li> </ul>	<ul style="list-style-type: none"> <li>○ Knowledge of current higher education structures and ethos in the UK</li> <li>○ Skills in successful grant writing</li> <li>○ Experience of student recruitment</li> </ul>
<b>Special qualities</b>	<ul style="list-style-type: none"> <li>○ An active member of a denomination belonging to the WCC</li> <li>○ Commitment to the Wesley House ethos and ways of working</li> <li>○ Commitment to decolonising theology</li> <li>○ Ability to work collaboratively as a senior member of a team</li> <li>○ Commitment to working with diverse theological and ecumenical positions</li> <li>○ Evidenced ability to meet deadlines and prioritise work</li> </ul>	<ul style="list-style-type: none"> <li>○ A member of a Methodist/Wesleyan denomination</li> <li>○ The academic reputation to attract research students</li> </ul>

You must be eligible to work in the UK. We can sponsor a Skilled Worker visa if one is required.

## Remuneration

### Employer

The postholder will be an employee of Wesley House, Cambridge.

### Pay

The annual salary for this position is £50,000.

### Pension

We make a contribution calculated as 10% of your salary to NEST or a pension scheme of your choice.

### Accommodation

Accommodation will not be provided.

### Holidays & sabbaticals

Holiday entitlement is 25 days per annum plus bank holidays. Academic staff are normally expected to work bank holidays that fall within term time unless negotiated and teaching may be scheduled on these days..

Academic staff at Wesley House who are not on a fixed term contract may apply to the Trustees for sabbatical leave for research and publication. Applications may be made every four to five years and if agreed will normally be granted for a single period of up to four months.

### Other

Out of pocket expenses as approved by the Principal  
Sick pay as detailed in the Wesley House Staff Handbook

### Hours and place of work

1. This is a full time role with 40 working hours a week, normally across Monday to Friday.
2. Although the work is based in Cambridge there is flexibility about where it is delivered. In particular, the postholder will be expected to travel to partner institutions and training venues in the UK and abroad.
3. We will agree with the postholder whether they work in Cambridge or remotely with a pattern of visits to Cambridge for some in-person teaching, meetings and events.
4. Time in lieu will be offered for weekend or bank holiday working.